

MINUTES
COMMITTEE ON TEACHING
December 8, 2009
Tuesday, 10 a.m.-11:30 a.m., Kerr Hall Rm 129

Present: M. Victoria Gonzalez-Pagani (Chair), Kate Edmunds, Dan Scripture, Hongyun Wang, Gordon Wells, Stephanie Casher (ASO)

Absent: Claire Max (with notice)

Guests: Jessica Fiske-Bailey, Jim Phillips

The minutes of November 24, 2009 were approved.

Announcements

- Update on Committee membership – COT member Claire Max, who was unable to make any of the fall quarter meetings due to a scheduling conflict, would like to resume participation on COT in winter quarter. However, due to scheduling, she will only be able to attend the first 40 minutes of each meeting. Chair Gonzalez-Pagani asked committee members if there was any problem with this arrangement, and everyone agreed that limited participation is better than a vacant seat on the committee.
- Analyst Casher announced that she has created a “For Your Information” section on the secure website to house correspondence from other committees about the issues COT has been asked to comment on.

Report from Advisory Committee on IT (ACIT)

Jim Phillips distributed the minutes from the meeting, and summarized for the committee the key issues that were discussed.

Joint Senate-Administration EAP Task Force Report

The committee continued discussion on the EAP Task Force Report (see minutes from 11/24). Most of the discussion centered around the advisability of eliminating Study Center Directors from EAP programs. The committee believes that faculty play an important role in ensuring the *quality* of instruction, and if they are removed, how will EAP address the issue of quality control? Some members also felt that the report underestimates the range of activities and duties that Study Center Directors have, and how integral on-site oversight is to the success of the program. While utilizing technology to provide a “virtual presence” may be an acceptable solution for *some* functions, care needs to be taken to safeguard and maintain the quality of the undergraduate experience abroad.

Chair Gonzalez-Pagani will incorporate committee feedback into a formal response, and circulate the final draft to the committee via email.

Report on Remote and Online Instruction and Residency

Discussion of this item was tabled until the next meeting, due to a lack of time.

Instructional Improvement Grants (IIG) – Revising the call

The committee discussed the latest draft of the call for proposals for the Instructional Improvement Grants program. For the most part, the revisions looked good. The main issue was with the January 30th pre-proposal deadline, which seemed like too tight of a turnaround seeing as how the call wouldn't even go out until early-January.

The committee decided to strike the *mandatory* pre-proposal step in the application process, and move the formal deadline to late February. This way the committee could still have time to provide feedback on pre-proposals that might come in, as well as organize a drop-in pre-proposal workshop facilitated by COT members, a CTL representative, and a Sakai representative

The meeting adjourned at 11:30am.

So attests,

M. Victoria Gonzalez-Pagani, Chair
Committee on Teaching